

Dated 2022

**CHESHIRE & MERSEYSIDE ACUTE AND  
SPECIALIST TRUSTS PROVIDER  
COLLABORATIVE (CMAST)  
JOINT WORKING AGREEMENT**

Between

- (1) COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST**
- (2) LIVERPOOL UNIVERSITY HOSPITALS NHS FOUNDATION TRUST**
- (3) SOUTHPORT AND ORMSKIRK HOSPITAL NHS TRUST**
- (4) WARRINGTON AND HALTON TEACHING HOSPITALS NHS FOUNDATION TRUST**
- (5) WIRRAL UNIVERSITY TEACHING HOSPITAL NHS FOUNDATION TRUST**
- (6) THE CLATTERBRIDGE CANCER CENTRE NHS FOUNDATION TRUST**
- (7) LIVERPOOL HEART AND CHEST HOSPITAL NHS FOUNDATION TRUST**
- (8) THE WALTON CENTRE NHS FOUNDATION TRUST**
- (9) LIVERPOOL WOMEN'S NHS FOUNDATION TRUST**
- (10) ALDER HEY CHILDREN'S HOSPITAL NHS FOUNDATION TRUST**
- (11) EAST CHESHIRE NHS TRUST**
- (12) ST HELENS AND KNOWSLEY TEACHING HOSPITALS NHS TRUST**
- (13) MID CHESHIRE HOSPITALS NHS FOUNDATION TRUST**
- and
- (14) NORTH WEST AMBULANCE SERVICE NHS TRUST**

## CONTENTS

CLAUSE	PAGE
1 INTRODUCTION.....	1
2 BACKGROUND.....	2
3 RULES OF WORKING.....	3
4 PROCESS OF WORKING TOGETHER.....	4
5 FUTURE INVOLVEMENT AND ADDITION OF PARTIES .....	5
6 EXIT PLAN .....	6
7 TERMINATION.....	6
8 INFORMATION SHARING AND COMPETITION LAW .....	6
9 CONFLICTS OF INTEREST .....	8
10 DISPUTE RESOLUTION .....	8
11 VARIATION .....	9
12 COUNTERPARTS.....	9
13 GOVERNING LAW AND JURISDICTION.....	10
APPENDIX 1 – 14 TERMS OF REFERENCE	
APPENDIX 15 - EXIT PLAN.....	28
APPENDIX 16 - INFORMATION SHARING PROTOCOL .....	29

# 1 Introduction

1.1 In this Agreement, the following words bear the following meanings:

<b>Agreement</b>	this agreement signed by each of the Trusts in relation to their joint working and the operation of the CMAST CiCs;
<b>CMAST CiCs</b>	the committees established by each of the Trusts to work alongside the committees established by the other Trusts and “ <b>CMAST CiC</b> ” shall be interpreted accordingly.
<b>CMAST Leadership Board</b>	the CMAST CiC’s meeting in common.
<b>Confidential Information</b>	all information which is secret or otherwise not publicly available (in both cases in its entirety or in part) including commercial, financial, marketing or technical information, know-how, trade secrets or business methods, in all cases whether disclosed orally or in writing before or after the date of this Agreement;
<b>Competition Sensitive Information</b>	means Confidential Information which is owned, produced and marked as Competition Sensitive Information including information on costs by one of the Trusts and which that Trust properly considers is of such a nature that it cannot be exchanged with the other Trusts without a breach or potential breach of competition law;
<b>Dispute</b>	any dispute arising between two or more of the Trusts in connection with this Agreement or their respective rights and obligations under it;
<b>Meeting Lead</b>	the CMAST CiC Member nominated (from time to time) in accordance with paragraph 7.6 of the Terms of Reference, to preside over and run the CMAST CiC meetings when they meet in common;
<b>Member</b>	a person nominated as a member of a CMAST CiC in accordance with their Trust’s Terms of Reference and “ <b>Members</b> ” shall be interpreted accordingly;
<b>Terms of Reference</b>	the terms of reference adopted by each Trust (in substantially the same form) more particularly set out in the Appendices 1-14 to this Agreement;
<b>Trusts</b>	the <u>Countess Of Chester Hospital NHS FT, Liverpool University Hospitals NHS FT, Southport And Ormskirk Hospital NHS Trust, Warrington And Halton Teaching Hospitals NHS FT, Wirral University Teaching Hospital NHS FT, The Clatterbridge Cancer Centre NHS FT, Liverpool Heart And Chest Hospital NHS FT, The Walton Centre NHS FT,</u>

	Liverpool Women's NHS FT, Alder Hey Children's Hospital NHS FT, East Cheshire NHS Trust, St Helens And Knowsley Teaching Hospitals NHS Trust, Mid Cheshire Hospitals NHS FT and " <b>Trust</b> " shall be interpreted accordingly.
--	--

- 1.2 Each Trust is putting in place a governance structure which will enable it to work together with the other Trusts to implement change and develop CMAST as a provider collaborative.
- 1.3 Each Trust has agreed to establish a committee which shall work in common with the other CMAST CiCs, but which will each take its decisions independently on behalf of its own Trust. North West Ambulance Service NHS Trust is a party to this Agreement as a participant in CMAST but is not forming a CMAST CiC and will be in attendance at meetings of the CMAST CiC's but not a member Trust.
- 1.4 Each Trust has decided to adopt terms of reference in substantially the same form to the other Trusts, except that the membership of each CMAST CiC will be different.

## 2 Background

### *Vision*

- 2.1 CMAST has the immediate and short-term vision to ensure the coordination of an effective provider response to current system and NHS priorities including: ongoing pandemic response; NHS service restoration and elective recovery; support and mutual aid; sharing best practice, increasing standardisation and reducing variation. CMAST Trusts will work together to speak with one voice, enhancing our ability to lead on system wide programmes and workforce development, including harnessing clinical and professional leadership resources.
- 2.2 In the medium and longer term CMAST will develop an overview of existing services, locations and pathways to ensure they are patient-centred, productive, streamlined and of high quality. CMAST will work with the wider system and the ICB to ensure finances and organisational structures facilitate change and do not obstruct progress. The Trusts will work together, in places and with partners to ensure that those in greatest need have access to high quality services.

### *Key functions*

- 2.3 The key functions of CMAST are to:
  - 2.3.1 Deliver the CMAST vision;
  - 2.3.2 Support the delivery of the ICS triple aim in Cheshire and Merseyside;
  - 2.3.3 Align priorities across the member Trusts,
  - 2.3.4 Support establishment of ICBs with the capacity to support population-based decision-making, and working with other collaboratives and partners to develop and support ICS maturity
  - 2.3.5 Direct operational resources across Trust members to improve service provision;
  - 2.3.6 Prioritise key programmes for delivery on behalf of the Cheshire and Merseyside system; and
  - 2.3.7 Create an environment of innovation, challenge and support in order to deliver improved performance and quality of service provision.

- 2.4 CMAST's stated priorities are to strengthen each of the Trusts by sharing collective expertise and knowledge to:
- 2.4.1 Reduce health inequalities;
  - 2.4.2 Improve access to services and health outcomes;
  - 2.4.3 Stabilise fragile services;
  - 2.4.4 Improve pathways;
  - 2.4.5 Support the wellbeing of staff and develop more robust workforce plans; and
  - 2.4.6 Achieve financial sustainability.
- 2.5 The Trusts have identified that a preferred model for their closer collaboration and joint working is to establish a governance structure that, so far as possible within the legislation, enables "group" and common decision making structures; the CMAST CiCs acting through the CMAST Leadership Board.
- 2.6 More specifically the CMAST CiCs and the CMAST Leadership Board will facilitate the Trusts' work in the following key work programmes at this initial stage of CMAST development:
- 2.6.1 Delivery and coordination of the C&M Elective Recovery Programme;
  - 2.6.2 Cancer Alliance delivery and enablement – subject to the request of the Alliance;
  - 2.6.3 Delivery and coordination of the C&M Diagnostics Programme including system decision making on pathology optimisation following existing C&M case for change and OBC;
  - 2.6.4 Initiation of proposals and case for change for clinical pathway redesign - subject to discrete decision making as may be appropriate;
  - 2.6.5 Coordinating and enabling CMAST members contribution and response to collective system wide workforce needs, pressures and the People agenda;
  - 2.6.6 Coordinating and enabling CMAST members contribution and response to system wide financial decision making, pressures and financial governance; and
  - 2.6.7 Responding to and coordinating CMAST action in response to any national, regional or ICB initiated priorities for example TIF, system or elective capital prioritisation, 104 week wait delivery.

The areas within scope of this Agreement may be amended through variation, by Trust Board resolutions or agreement of the annual CMAST workplan.

- 2.7 The Trusts will remain as separate legal entities with their own accountabilities and responsibilities. For avoidance of doubt there is no intention that the governance structure outlined in this Agreement will lead to a statutory merger or acquisition under section 56 or section 56A of the National Health Service Act 2006 (as amended).

### 3 Rules of working

- 3.1 The Trusts have agreed to adopt this Agreement and agree to operate the CMAST CiCs as the **CMAST Leadership Board** in line with the terms of this Agreement, including the following rules (the "**Rules of Working**"):
- 3.1.1 Working together in good faith;

- 3.1.2 Putting patients interests first;
- 3.1.3 Having regard to staff and considering workforce in all that we do;
- 3.1.4 Consider the wider system impact and perspective and discuss proposals before any unilateral Trust action which may impact other Trusts;
- 3.1.5 Airing challenges to collective approach / direction within CMAST openly and proactively seeking solutions;
- 3.1.6 Support each other to deliver shared and system objectives;
- 3.1.7 Empower and expect our professional (executive) groups to think from a system perspective and to develop proposals with this in mind;
- 3.1.8 Recognising and respecting the collective view and keeping to any agreements made between the CMAST CiC's;
- 3.1.9 Maintain CMAST collective agreed position on shared decisions in all relevant communications;
- 3.1.10 Be accountable. Take on, manage and account to each other for performance of our respective roles and responsibilities; and
- 3.1.11 Appropriately engage with the ICB and with other partners on any material service change.

#### 4 Process of working together

- 4.1 The CMAST CiCs shall meet together as the CMAST Leadership Board in accordance with and discuss the matters delegated to them in accordance with their Terms of References (attached here as Appendices 1-14).
  - 4.1.1 Meetings of the CMAST Leadership Board will be categorised under three types of business, dependent on the agenda to be discussed and whether any formal decisions are required to be taken:
    - A. CMAST Leadership Board – Operational business - Informal CEO discussions and representing the standard regular meeting structure;<sup>1</sup>
    - B. CMAST Leadership Board – Decisions to be made under the CMAST CiC delegations - CiC CEOs;
    - C. CMAST Leadership Board –CiC CEOs and Chairs discussion (or NED designate)
- 4.2 The CMAST CiCs shall work collaboratively with each other as the CMAST Leadership Board in relation to the committees in common model.
- 4.3 Each CMAST CiC is a separate committee, with functions delegated to it from its respective Trust in accordance with its Terms of Reference and is responsible and accountable to its Trust. Acknowledging this and without fettering the decision-making power of any CMAST CiC or its duty to act in the best interests of its Trust, each CMAST CiC shall seek to reach agreement with the other CMAST CiCs in the CMAST Leadership Board and take decisions in consensus, in light of its aims and Rules of Working set out in clauses 2 and 3 above.

---

<sup>1</sup> Chairs will be invited to CMAST Leadership Board meetings, at least quarterly.

- 4.4 When the CMAST CiCs meet in common, as the CMAST Leadership Board, the Meeting Lead shall preside over and run the meeting. The intention is that the current lead arrangements for the Meeting Lead will continue until 1 April 2024 [and thereafter rotate between the Trusts on a biannual basis with each Meeting Lead remaining in place for a period of 24 months].
- 4.5 The Trusts agree that they will adopt a tiered approach to bringing decisions which come within the Terms of Reference to the CMAST Leadership Board which will reflect the following approach:

Scale of involvement/impact	Approach to decision
Matter under discussion has no involvement or impact on other CMAST Trusts (e.g. local issue related to place)	Matter for the Trust involved and notified to the CMAST Leadership Board if appropriate.
Matter only involves or impacts a smaller group of CMAST Trusts and not all (e.g. specialised commissioning issue for specialist trusts)	The CMAST CiC's for the Trusts involved shall consider the required decision if it is within their delegation as set out in the Terms of Reference.  Notify the CMAST Leadership Board.
Matter involves or impacts all CMAST Trusts and comes within the delegation under the CMAST CiCs (e.g. collaborative approach to non-clinical services or workforce)	Matter to be dealt with through the CMAST CiCs at the CMAST Leadership Board in accordance with this Agreement and the Terms of Reference.

- 4.6 Each CMAST Trust will report back to its own Board and the CMAST Leadership Board will be responsible for transparent information sharing in the form of common briefings and updates to each of the CMAST Trust Board meetings. The CMAST Trust chairs will (as well as their quarterly CMAST meetings - clause 4.1.1 above) meet regularly as a group to share information and for general discussions on CMAST on an informal basis. In addition, the CMAST Leadership Board will ensure that each CMAST programme should have a Chair sponsor appointed whose role will include updating the chairs meetings on the progress of the relevant programme.
- 4.7 When CMAST CiC meetings are intended to take decisions under the delegations made to those committees (in accordance with clause 4.1.1 B) then the meeting of CMAST (or if relevant, section of the meeting), will be held in public except where a resolution is agreed by the CMAST Leadership Board to exclude the public on the grounds that it is believed to not be in the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated and arising from the nature of that business or of the proceedings or for any other reason permitted by the Public Bodies (Admission to Meetings) Act 1960 as amended or succeeded from time to time. Papers and minutes of CMAST meetings held in public will be published.

## 5 Future Involvement and Addition of Parties

- 5.1 Subject to complying with all applicable law, and the Trusts' unanimous agreement, third parties may become parties to this Agreement on such terms as the Trusts shall unanimously agree.
- 5.2 Any Trust may propose to the other Trusts that a third party be added as a Party to this Agreement.

## 6 Exit Plan

- 6.1 Within three (3) months of the date of this Agreement the Trusts shall develop and agree an exit plan which shall deal with, for example, the impact on resourcing or financial consequences of:
- 6.1.1 termination of this Agreement;
  - 6.1.2 a Trust exercising its rights under clause 7.1 below; or
  - 6.1.3 the Meeting Lead and the CMAST CiC Chairs varying the Agreement under clause 10.6.2.
- 6.2 Once agreed by all of the Trusts, the exit plan shall be inserted into this Agreement at Appendix 15 and the Trusts shall review and, as appropriate, update the exit plan on each anniversary of the date of this Agreement.

## 7 Termination

- 7.1 If any Trust wishes to revoke the delegation of functions to the relevant CMAST CiC committee and exit this Agreement ("**Exiting Trust**"), then the Exiting Trust shall, prior to such revocation and exit:
- 7.1.1 send a written notice from the Chair of the Exiting Trust to the other Trusts' Chairs and the CMAST Leadership Board of their intention to do so; and
  - 7.1.2 if required by any of the other Trusts (by sending a written notice within ten (10) business days of receipt of such notice) meet with the other Trusts' Chairs within ten (10) business days of the notice given under clause 7.1.1 to discuss the consequences of such revocation and exit.
- 7.2 If:
- 7.2.1 no other Trust sends a notice to the Exiting Trust within the time limit referred to in clause 7.1.2; or
  - 7.2.2 following the meeting held under clause 7.1.2 the Exiting Trust still intends to exit the Agreement,
- then the Exiting Trust may (subject to the terms of the exit plan at Appendix 15) exit this Agreement.
- 7.3 If following the steps and meeting (if any) pursuant to clause 7.1.2 above the Exiting Trust revokes its delegation to its CMAST CiC and exits this Agreement then the remaining Trusts shall meet and consider whether to:
- 7.3.1 Revoke their delegations and terminate this Agreement; or
  - 7.3.2 Amend and replace this Agreement with a revised Agreement to be executed by the remaining Trusts and to make such revisions as may be appropriate in the circumstance.

## 8 Information Sharing and Competition Law

- 8.1 For the purposes of any applicable data protection legislation the Trusts shall be the data controller of any Personal Data (as defined in the UK General Data Protection Regulation (UK GDPR)) created in connection with the conduct or performance of the principles of this Agreement.



- 8.2 Where appropriate the CMAST Trusts agree to use all reasonable efforts to assist each other to comply with their respective responsibilities under any applicable data protection legislation. For the avoidance of doubt, this may include providing other Trusts with reasonable assistance in complying with subject access requests and consulting with other Trusts, as appropriate, prior to the disclosure of any Personal Data (as defined in the UK GDPR) created in connection with the conduct or performance of this Agreement in relation to such requests.
- 8.3 All Trusts will adhere to all applicable statutory requirements regarding data protection and confidentiality. The CMAST Trusts agree to co-operate with one another with respective statutory obligations under the Freedom of Information Act 2000 and Environmental Information Regulations 2004.
- 8.4 Subject to compliance with all applicable law (including without limitation competition law and obligations of confidentiality (contractual or otherwise)) the Trusts agree to share all information relevant to the operation of this Agreement in an honest, open and timely manner. The Trusts, shall not, (save as permitted by this Clause 8) either during or after the period of this Agreement divulge or permit to divulge to any person (including the other Trusts) any information acquired from other Trusts in connection with this Agreement which concerns:
- 8.4.1 any matter of commercial interest contained or referred to in this Agreement;
  - 8.4.2 Trusts' manner of operations, staff or procedures;
  - 8.4.3 the identity or address or medical condition or treatment of services received by any client or patient of any of the Trusts;
- unless previously authorised by the Trusts concerned in writing, provided that these obligations will not extend to any information which is or shall become public information otherwise than by reason of a breach by a Trust of the provisions of this Agreement.
- 8.5 For the avoidance of doubt, nothing in this Agreement shall be construed as preventing any rights or obligations that the Trusts may have under the Public Interest Disclosure Act (1998) and / or any obligations to raise concerns about any malpractice with regulatory or other appropriate statutory bodies pursuant to professional and ethical obligations including those obligations set out in the guidance issued by regulatory or other appropriate statutory bodies from time to time.
- 8.6 The Trusts acknowledge and agree that each may be required to disclose Confidential Information to others. For the purpose of this Agreement "Confidential Information" means all information provided in connection with this Agreement which is secret or otherwise not publicly available (in both cases in its entirety or in part) including commercial, financial, marketing or technical information, know-know or trade secrets, in all cases whether disclosed orally or in writing before or after the date of this Agreement.
- 8.7 The Trusts undertake for themselves and their respective Boards and employees that:
- 8.7.1 the disclosing Trust shall confirm whether information is to be regarded as confidential prior to its disclosure by clearly marking all such documents with 'Confidential';
  - 8.7.2 they will use no lesser security measures and degree of care in relation to any Confidential Information received from the other Trusts than they apply to their own Confidential Information;
  - 8.7.3 they will not disclose any Confidential Information of the other Trusts to any third party without the prior written consent of the disclosing Trust; and
  - 8.7.4 on the termination of this Agreement, they will return any documents or other material in their possession that contains Confidential Information of the other Trusts.

- 8.8 The Trusts agree to provide in a timely manner and without restriction all information requested and required by the relevant designated CMAST Programme Support team (either internal team or external contractor where agreed) to carry out work including but not limited to relevant detailed financial, activity, workforce and estates related information pertaining to CMAST activities.
- 8.9 The Trusts will ensure they share information, and in particular Competition Sensitive Information, in such a way that is compliant with competition law to the extent applicable.
- 8.10 The Trusts will seek to agree a protocol to manage the sharing of information to facilitate the operation of CMAST across the Trusts as envisaged under this Agreement in accordance with competition law requirements, within three (3) months of the date of this Agreement. Once agreed by the Trusts (and their relevant information officers) , this protocol shall be inserted into this Agreement at Appendix 16 and the Trusts shall review and, as appropriate, update the exit plan on each anniversary of the date of this Agreement.

## 9 Conflicts of Interest

- 9.1 Members of each of the CMAST CiCs shall make arrangements to manage any actual and potential conflicts of interest to ensure that decisions made by the CMAST Leadership Board will be taken and seen to be taken without being unduly influenced by external or private interest and do not, (and do not risk appearing to) affect the integrity of CMAST's decision-making processes.
- 9.2 The CMAST Leadership Board will agree policies and procedures for the identification and management of conflicts of interest which will be published on the CMAST website. It is proposed that such policies will either be CMAST developed or CMAST will support the adoption and application of the policy of the CMAST Chair and/or Meeting Lead.
- 9.3 All CMAST Leadership Board, committee and sub-committee members, and employees acting on behalf of CMAST, will comply with the CMAST policy on conflicts of interest in line with their terms of office and/ or employment. This will include but not be limited to declaring all interests on a register that will be maintained by CMAST. Reuse / resubmission of host employer or home trust data, where applicable, will be supported
- 9.4 All delegation arrangements made by the Trusts will include a requirement for transparent identification and management of interests and any potential conflicts in accordance with suitable policies and procedures agreed by the CMAST Leadership Board.
- 9.5 Where an individual, including any individual directly involved with the business or decision-making of the CMAST Leadership Board and not otherwise covered by one of the categories above, has an interest, or becomes aware of an interest which could lead to a conflict of interests in the event of the CMAST Leadership Board considering an action or decision in relation to that interest, that must be considered as a potential conflict, and is subject to the provisions of this Agreement and any agreed CMAST Conflicts of interest Policy and Standards of Business Conduct Policy.

## 10 Dispute Resolution

- 10.1 The Trusts agree to adopt a systematic approach to problem resolution which recognises the Rules of Working set out in clause 3 above.
- 10.2 If a problem, issue, concern, or complaint comes to the attention of a Trust in relation to any matter in this Agreement, that Trust shall notify the other Trusts in writing and the Trusts each acknowledge and confirm that they shall then seek to resolve the issue by a process of discussion.
- 10.3 If any Trust considers an issue identified in accordance with clause 10.2 to amount to a Dispute requiring resolution and such issue has not been resolved under clause 10.2 within a reasonable period of time, the matter shall be escalated to the Meeting Lead who shall decide

in conjunction with the CMAST CiCs at the CMAST Leadership Board the appropriate course of action to take.

10.4 If the Meeting Lead and the CMAST Leadership Board reach a decision that resolves, or otherwise concludes a Dispute, the Meeting Lead will advise the Trusts of the decision by written notice. Any decision of the Meeting Lead and the CMAST Leadership Board will be final and binding on the Trusts once it has been ratified by the Trusts' Boards (if applicable).

10.5 If the matter referred to in clause 10.3 above cannot be resolved by the Meeting Lead and the CMAST Leadership Board, within fifteen (15) Working Days, the Trusts agree that the Meeting Lead and the CMAST Leadership Board, may determine whatever action they believe necessary to resolve the Dispute including the following:

10.5.1 selecting an independent facilitator to assist with resolving the Dispute; and

- the independent facilitator shall:

10.5.1..1 be provided with any information he or she requests about the Dispute;

10.5.1..2 assist the Meeting Lead and CMAST Leadership Board to work towards a consensus decision in respect of the Dispute;

10.5.1..3 regulate his or her own procedure and, subject to the terms of this Agreement, the procedure of the Meeting Lead and CMAST Leadership Board at such discussions;

10.5.1..4 determine the number of facilitated discussions, provided that there will be not less than three and not more than six facilitated discussions, which must take place within 20 Working Days of the independent facilitator being appointed; and

10.5.1..5 have its costs and disbursements met by the Trusts equally.

10.6 If the independent facilitator cannot resolve the Dispute, the Dispute must be considered afresh in accordance with this clause 10 and only if after such further consideration the Trusts again fail to resolve the Dispute, the Meeting Lead and CMAST Leadership Board may decide to recommend their Trust's Board of Directors to:

10.6.1 terminate the Agreement;

10.6.2 vary the Agreement (which may include re-drawing the member Trusts); or

10.6.3 agree that the Dispute need not be resolved.

## 11 Variation

No variation of this Agreement shall be effective unless it is in writing and signed by the Trusts (or their authorised representatives).

## 12 Counterparts

12.1 This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute an original of this Agreement, but all the counterparts shall together constitute the same agreement.

12.2 The expression “counterpart” shall include any executed copy of this Agreement transmitted by fax or scanned into printable PDF, JPEG, or other agreed digital format and transmitted as an e-mail attachment.

12.3 No counterpart shall be effective until each Trust has executed at least one counterpart.

### 13 Governing law and jurisdiction

This Agreement shall be governed by and construed in accordance with English law.

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **COUNTESS OF CHESTER HOSPITAL NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **LIVERPOOL UNIVERSITY HOSPITALS NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **SOUTHPORT AND ORMSKIRK HOSPITAL NHS TRUST**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **WARRINGTON AND HALTON TEACHING HOSPITALS NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **WIRRAL UNIVERSITY TEACHING HOSPITAL NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **THE CLATTERBRIDGE CANCER CENTRE NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **LIVERPOOL HEART AND CHEST HOSPITAL NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **THE WALTON CENTRE NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **LIVERPOOL WOMEN'S NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **ALDER HEY CHILDREN'S HOSPITAL NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **EAST CHESHIRE NHS TRUST**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **ST HELENS AND KNOWSLEY TEACHING HOSPITALS NHS TRUST**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **MID CHESHIRE HOSPITALS NHS FT**

**This Agreement is executed on the date stated above by**

.....  
For and on behalf of **NORTH WEST AMBULANCE SERVICE NHS TRUST**

**APPENDIX 1 – TERMS OF REFERENCE FOR THE COUNTESS OF CHESTER HOSPITAL NHS  
FOUNDATION TRUST CIC**

**[Insert Terms of Reference for the Countess of Chester Hospital NHS  
Foundation Trust CiC]**



**APPENDIX 2 – TERMS OF REFERENCE FOR THE LIVERPOOL UNIVERSITY HOSPITALS NHS  
FOUNDATION TRUST CIC**

**[Insert Terms of Reference for the Liverpool University Hospitals NHS  
Foundation Trust CiC]**

**APPENDIX 3 – TERMS OF REFERENCE FOR THE SOUTHPORT AND ORMSKIRK HOSPITAL  
NHS FOUNDATION TRUST CIC**

**[Insert Terms of Reference for the Southport and Ormskirk Hospital NHS  
Foundation Trust CiC]**

**APPENDIX 4 – TERMS OF REFERENCE FOR WARRINGTON AND HALTON TEACHING  
HOSPITALS NHS FOUNDATION TRUST CIC**

**[Insert Terms of Reference for Warrington and Halton Teaching Hospitals  
NHS Foundation Trust CiC]**

**APPENDIX 5 – TERMS OF REFERENCE FOR THE WIRRAL UNIVERSITY TEACHING HOSPITAL  
NHS FOUNDATION TRUST CIC**

**[Insert Terms of Reference for the Wirral University Teaching Hospital NHS  
Foundation Trust CiC]**

**APPENDIX 6 – TERMS OF REFERENCE FOR THE CLATTERBRIDGE CANCER CENTRE NHS  
FOUNDATION TRUST CIC**

**[Insert Terms of Reference for The Clatterbridge Cancer Centre NHS  
Foundation Trust CiC]**

**APPENDIX 7 – TERMS OF REFERENCE FOR THE LIVERPOOL HEART AND CHEST  
HOSPITALS NHS FOUNDATION TRUST CIC**

**[Insert Terms of Reference for the Liverpool Heart and Chest Hospitals NHS  
Foundation Trust CiC]**

**APPENDIX 8 – TERMS OF REFERENCE FOR THE WALTON CENTRE NHS FOUNDATION  
TRUST CIC**

**[Insert Terms of Reference for The Walton Centre NHS Foundation Trust  
CIC]**

**APPENDIX 9 – TERMS OF REFERENCE FOR THE LIVERPOOL WOMEN’S NHS FOUNDATION  
TRUST CIC**

**[Insert Terms of Reference for the Liverpool Women’s NHS Foundation  
Trust CIC]**



**APPENDIX 10 – TERMS OF REFERENCE FOR THE ALDER HEY CHILDREN'T HOSPITAL NHS  
FOUNDATION TRUST CIC**

**[Insert Terms of Reference for the Alder Hey Children's Hospital NHS  
Foundation Trust CiC]**

## **APPENDIX 11 – TERMS OF REFERENCE FOR THE EAST CHESHIRE NHS TRUST CIC**

**[Insert Terms of Reference for the East Cheshire NHS Trust CiC]**

**APPENDIX 12 – TERMS OF REFERENCE FOR THE ST HELENS AND KNOWSLEY TEACHING  
HOSPITALS NHS FOUNDATION TRUST CIC**

**[Insert Terms of Reference for the St Helens and Knowsley Teaching  
Hospitals NHS Foundation Trust CiC]**

**APPENDIX 13 – TERMS OF REFERENCE FOR THE MID CHESHIRE HOSPITALS NHS TRUST  
CIC**

**[Insert Terms of Reference for the Mid Cheshire Hospitals NHS Trust CIC]**

**APPENDIX 14 – TERMS OF REFERENCE FOR THE NORTH WEST AMBULANCE SERVICE NHS  
TRUST CIC**

**[Not applicable]**

## APPENDIX 15 - EXIT PLAN

- 1 In the event of termination of this Agreement by all parties, the Trusts agree that:
  - 1.1 each Trust will be responsible for its own costs and expenses incurred because of the termination of the Agreement up to the date of termination UNLESS it is agreed between the Trusts that the costs and expenses are to be borne equally between the Trusts;
  - 1.2 upon reasonable written notice, each Trust will be liable for one thirteenth of any professional advisers' fees incurred by and on behalf of CMAST in relation to the termination of this Agreement (if any) up to and including the date of termination of this Agreement;
  - 1.3 each Trust will revoke its delegation to its CMAST Committee in Common (CiC) on termination of this Agreement;
  - 1.4 termination of this Agreement shall not affect any rights, obligations or liabilities that the Trusts have accrued under this Agreement prior to the termination of this Agreement; and
  - 1.5 there are no joint assets and resources but should these be identified in the future, Trusts will need to confirm agreement at termination of this Agreement how any joint assets or resources will need to be dealt with on termination of the Agreement.
- 2 In the event of an Exiting Trust leaving this Agreement in accordance with clause 7, the Trusts agree that:
  - 2.1 a minimum of six months' notice will be given by the Exiting Trust and they shall pay to the other Trusts all reasonable costs and expenses incurred by the other Trusts as a consequence of the Exiting Trust's exit from CMAST and this Agreement up to and including the Exiting Trust's date of exit from this Agreement. Notwithstanding this, the Exiting Trust's total aggregate liability, in respect of such reasonable costs and the expenses, shall be capped at the value of their annual contribution of resources that are agreed to remain for the financial year or term of any agreement being overseen by the CMAST CiC;
  - 2.2 upon reasonable written notice from the other Trusts, the Exiting Trust shall be liable to pay [one thirteenth of] any professional advisers' fees incurred by and on behalf of CMAST as a consequence of the Exiting Trust's exit from the Working Together Partnership and this Agreement up to and including the date of exit of the Exiting Trust from this Agreement;
  - 2.3 the Exiting Trusts will revoke its delegation to its CMAST CiC on its exit from this Agreement;
  - 2.4 the remaining Trusts shall use reasonable endeavours to procure that the Agreement is amended or replaced as appropriate in accordance with clause 7.3.2;
  - 2.5 subject to any variation to or replacement of this Agreement in accordance with paragraph 2.4 above, and clause 7.3.2, this Agreement shall remain in full force and effect following the exit of the Exiting Trust from this Agreement

## **APPENDIX 16 - INFORMATION SHARING PROTOCOL**

**[to be inserted once agreed]**